

MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title DIO  
Effective Date 7-1-22

Employee Name Mary Stewart  
Employee SS # \_\_\_\_\_

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  it so, whom? \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: DIO To Position: Cpl.  
Rate of Pay \$ 17.56 hr. Rate of Pay \$ 17.85

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted Signature [Signature] Date 01 July 22

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

Canton Fax: 601-859-0522  
Ridgeland Fax: 601-898-0731

Tax Collector

Madison County

Office: Tax Collector Employee Name: Jayla Smith  
 Job title: Deputy Clerk Employee SS #: \_\_\_\_\_  
 Effective Date: 7-11-2022

### Hire

Full-time  Part-time  Temporary  Hourly  Salaried   
 replacement  new position

Rate of Pay \$ 16.50

Job references checked (if applicable)  
 Background checked (if applicable)  
 Driving Record checked (if applicable)

### Promotion

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

### Termination

Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

### Approval of Elected Official or Department Head

Printed Name: Kay Pace Signature: [Signature] Date: 7-1-2022

Forward to Administration for Paperwork Processing

### Administrative paperwork

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Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Youth Court Employee Name Alexis Armstrong  
Job title Family Intervention Drug Court Coordinator Employee SS # \_\_\_\_\_  
Effective Date July 18, 2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: FID Court Coordinator new position  or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ 50,000/year

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Staci B. O'Neal Signature *Staci O'Neal* Date 7/11/22

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

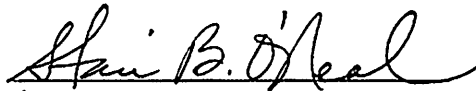
	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

IN THE YOUTH COURT OF MADISON COUNTY, MISSISSIPPI

ORDER APPOINTING FAMILY INTERVENTION COURT COORDINATOR

COMES NOW the undersigned judge and herewith appoints Alexis Armstrong, Esq., effective July 18, 2022, as the Madison County Family Intervention Drug Court Coordinator with all the duties and responsibilities accorded the position pursuant to Mississippi Code Ann. § 9-23-11 and the Mississippi Juvenile Intervention Court Rules. Effective July 18, 2022, Ms. Armstrong's position is hereby deemed a professional full-time position and shall be paid on a monthly basis an annual salary of \$50,000/yr, with accompanying benefits afforded to full-time county employees. Ms. Armstrong's salary and benefits will be funded by AOC funds awarded for this purpose. Additional funding may be applied through the county budget process at a later date without the necessity of a further order from this Court. This Order shall remain in effect until further order of this Court.

SO ORDERED, this the 11<sup>th</sup> day of July 2022.



YOUTH COURT JUDGE  
FAMILY INTERVENTION DRUG COURT JUDGE

MADISON COUNTY  
PERSONNEL ACTION

Department MCDC Employee Name Lyndsey Baker  
Job title D/O Employee SS # \_\_\_\_\_  
Effective Date 7.18.22

**Hire**  
Full-time  Part-time  Temporary  Hourly  Salaried   
Position: D/O new position or replacement  if so, whom?   
Rate of Pay \$ 17.56/hr.

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**  
From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**  
Printed Name Jeffrey B. Husted Signature [Signature] Date 7-5-22

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

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Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title D/O  
Effective Date 7-18-22

Employee Name Phyllis Thomas  
Employee SS # \_\_\_\_\_

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ 17.56

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted Signature [Signature] Date 7-5-22

Forward to Administration for Paperwork Processing

**Administrative paperwork**

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MADISON COUNTY  
PERSONNEL ACTION

Department MCDC Employee Name Dusty Aey  
Job title D/O Employee SS # \_\_\_\_\_  
Effective Date 7-18-22

**Hire**  
Position:  Full-time  Part-time  Temporary  Hourly  Salaried   
new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ 17.56 hr.

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**  
From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Hotal Signature [Signature] Date 7-6-22

Forward to Administration for Paperwork Processing

**Administrative paperwork**

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MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title D/O  
Effective Date 7-18-22

Employee Name Tamya Hallfield  
Employee SS # \_\_\_\_\_

**Hire**  
Full-time  Part-time   
Position: \_\_\_\_\_

Temporary  Hourly  Salaried

new position or replacement   
it so, whom? \_\_\_\_\_

Rate of Pay \$ 17.56 hr.

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

Promotion

From Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted

Signature [Signature]

Date 07/06/22

Forward to Administration for Paperwork Processing

Administrative paperwork

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Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



MADISON COUNTY  
PERSONNEL ACTION

Department MCDC Employee Name Fredrick Williams  
Job title D/O Employee SS # \_\_\_\_\_  
Effective Date 7.18.22

**Hire**  
Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ 17.56

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**  
From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**  
Printed Name Jeffrey B. Husted Signature [Signature] Date 7/12/22

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

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Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Road Department Employee Name Sherwin Watley  
Job title Truck Driver Employee SS # \_\_\_\_\_  
Effective Date July 19, 2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? Joel Austin  
Rate of Pay \$ 15.00 hr

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Cornelius Bacon Signature [Signature] Date 7-18-22

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Road Department Employee Name Artavius Howard  
Job title Truck Driver Employee SS # \_\_\_\_\_  
Effective Date July 19, 2022

Hire

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? Quanairo Fortineaux  
Rate of Pay \$ 15.00 hr

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

Promotion

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

Termination

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Cornelius Bacon Signature *Cornelius Bacon* Date 7-13-22

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